

Legal Services

Our Ref:

Contact: Claire Dinnage

Direct Dial: 023 8068 8498

Email: claire.dinnage@eastleigh.gov.uk

Aaron Ireland
86 Spring Vale
Swanmore
Southampton
SO32 2PH

27 July 2026

IMPORTANT – THIS COMMUNICATION AFFECTS YOUR PROPERTY

Dear Aaron Ireland,

TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED BY THE PLANNING AND COMPENSATION ACT 1991) – the material change of use of the land to a mixed use of agricultural, residential and open storage at Land lying to the east of 32 Hillview Manor Park, Winchester Road, Fair Oak, SO50 7JF

I write to inform you, since I understand you have an interest in the aforementioned property, that I have been asked to serve a formal Enforcement Notice upon you which was authorised by the Planning Manager on 12 January 2026. The Notice concerns the material change of use of the land to a mixed use of agricultural, residential and open storage. A copy of the notice has also been served on others understood to have an interest in the property.

The Enforcement Notice will take effect on 28 August 2026 unless an appeal is lodged with the Planning Inspectorate before that date. Once the Enforcement Notice has taken effect, you must ensure that the steps required for compliance, specified in Paragraph 5 of the notice, are undertaken within the 5 months allowed for compliance. Failure to comply with the requirements of an Enforcement Notice, once it has taken effect, can result in a prosecution and/or remedial action being taken by the Council.

If you wish to appeal the enforcement notice, you are advised to visit the Planning Inspectorate Website at www.gov.uk/appeal-enforcement-notice. Information relating to the enforcement appeal process and procedures can be found here, as well as contact details should you wish to appeal by post. If you have any queries or questions, you can contact the Customer Service Team by phone at 0303 444 5000 or online via their website at <https://www.gov.uk/government/organisations/planning-inspectorate>.

You can submit your enforcement appeal online through the Appeals Casework Portal or by post. The online service gives you wider and easier access to the planning system and allows you to track the progress of your appeal. You can find this service at <https://acp.planninginspectorate.gov.uk/>. The Planning Inspectorate will publish details of your appeal on the internet. A copy of the appeal should be sent to the Council, and you are advised to keep a further copy of your own records.

If you would like to appeal by post, you will need to contact the Planning Inspectorate by phone to request an appeal form.

It is important to note that your appeal must be received, in the ordinary course of the post, by the Secretary of State before the date on which the notice takes effect, in this case the 28 August 2026. In calculating the dates to send your appeal so as to arrive in time in the ordinary course of the post, you must allow for two clear working days for first class post and four clear working days for second class post. Weekends and Bank Holidays do not count in any calculation you make. For example, if you post your appeal on a Monday by second class post it will be deemed to have been delivered the following Monday.

In the context of an appeal, I would like to draw your attention to the enclosed sections 171(a) to 177 of the 1990 Town and Country Planning Act and would inform you that any such appeal to the Secretary of State should be made in writing supported by a statement of the grounds of the appeal and the facts on which it is based.

Section 174 sets out the grounds of appeal. You may appeal on any one or more of the following grounds:-

- (a) that, in respect of any breach of planning control which may be constituted by matters stated in the notice, planning permission ought to be granted or, as the case may be, the condition or limitation concerned ought to be discharged;

Please note, if you are appealing under this ground you will need to pay £1176 for the deemed application for planning permission when submitting your appeal.

- (b) that those matters have not occurred;
- (c) that those matters (if they have occurred) do not constitute a breach of planning control;
- (d) that, at the date when the notice was issued, no enforcement action could be taken in respect of any breach of planning control which may be constituted by those matters;
- (d) that copies of the enforcement notice were not served as required by section 172;
- (e) that the steps required by the notice to be taken, or the activities required by the notice to cease, exceed what is necessary to remedy any breach of planning control which may be constituted by those matters or, as the case may be, to remedy any injury to amenity which has been caused by any such breach;
- (f) that any period for compliance specified in the notice falls short of what should reasonably be allowed.

The enclosed guidance sheet gives more information in respect of making an appeal.

This notice has also been served upon the following:-

Aaron Ireland

Aaron Ireland
Land lying to the east of 32 Hillview Manor Park
Winchester Road
Fair Oak
SO50 7JF

Aaron Ireland
86 Spring Vale
Swanmore
Southampton
SO32 2PH

Yours faithfully,

 .
Claire Dinnage
Solicitor

for the Head of Legal Services

IMPORTANT - THIS COMMUNICATION AFFECTS YOUR PROPERTY

TOWN AND COUNTRY PLANNING ACT 1990 ("TCPA 1990")

(As amended by the Planning and Compensation Act 1991)

ENFORCEMENT NOTICE

SERVED BY: Eastleigh Borough Council ("the Council")

To: Aaron Ireland
86 Spring Vale
Swanmore
Southampton
SO32 2PH

1. THIS NOTICE

THIS NOTICE ("Notice") is issued by the Council because it appears to them that there has been a breach of planning control, within paragraph (a) of section 171A(1) of the above Act, at the land described below. The Council considers that it is expedient to issue this Notice, having regard to the provisions of the development plan and to other material planning considerations. The Annex to this Notice and the enclosures to which it refers contain important additional information.

2. THE LAND TO WHICH THE NOTICE RELATES

Land lying to the east of 32 Hillview Manor Park, Winchester Road, Fair Oak, SO50 7JF as shown edged in red on the plan attached to this Notice ("the Plan") and hereinafter referred to as "the Land".

3. THE MATTERS WHICH APPEAR TO CONSTITUTE THE BREACH OF PLANNING CONTROL

Without planning permission, the material change of use of the Land to a mixed use of agricultural, residential and open storage.

4. REASONS FOR ISSUING THIS NOTICE

- (1) It appears to the Council that the above breach of planning control has occurred within the last 10 years and steps should be taken to remedy the breach in accordance with s.174(4) of the TCPA 1990.
- (2) The Land is within an area of designated countryside and settlement gap where policies seek to protect the character of the rural area. The use and ancillary development are considered to be unacceptably harmful and detrimentally urbanising to the character of the Land and that of the immediate surrounding area.
- (3) The hardstanding is not development permitted by the Town and Country Planning Act (General Permitted Development) (England) Order 2015 and therefore requires planning permission which has not been granted.
- (4) Details of the materials imported and used for the sub-base and hardstanding have not been provided to the Local Planning Authority to enable an assessment of ground contamination and impact upon the surrounding natural environment.
- (5) No drainage provisions have been installed to mitigate adverse harm to the environment and ecology of the Land and surrounding area. Surface water run off is not filtered

through a drainage system and there is no mitigation for land contamination or pollution of the adjoining poultry farm to the east or Site of Importance for Nature Conservation to the north.

- (6) The mixed use and ancillary development are contrary to the requirements of Policies S5, S6 and DM1, DM6, DM8 and DM11 of the Eastleigh Borough Local Plan 2016-2036, and Paragraphs 135 and 187 of the National Planning Policy Framework.

5. WHAT YOU ARE REQUIRED TO DO

- i. Cease the residential use of the Land;
- ii. Cease the use of the Land for open storage;
- iii. Remove the ancillary mobile home, horse truck, boat, plant machinery, machinery, building materials, building waste, household items and any other non-agricultural items stored on the land;
- iv. Remove the hardstanding, hardcore and any sub-base (marked in black on the attached plan).
- v. Following removal of the hardstanding, hardcore and sub-base, reinstate the grassed surface.

6. TIME FOR COMPLIANCE

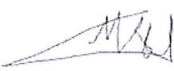
5 months after this notice takes effect.

You must comply with steps (i) to (v) above in full by the end of a period of 5 months following the date this notice takes effect.

7. WHEN THIS NOTICE TAKES EFFECT

This notice takes effect on 28 August 2026 unless an appeal is made against it beforehand.

Date of Issue: 21 July 2026

Signed: 

Head of Legal Services (Deputy Monitoring Officer)

On behalf of: Eastleigh Borough Council, Eastleigh House, Upper Market Street, Eastleigh, Hampshire, SO50 9YN

Nominated Officer: John Saunders

Telephone Number: 02380 688 038

ANNEX

THE RIGHT OF APPEAL

There is a right of appeal for anyone who has a legal or equitable interest in the land to which this Notice relates or who is a relevant occupier, whether or not they have been served with a copy of the notice. Any appeal must be in writing and received (or be posted or electronically communicated at such time that, in the ordinary course of post or transmission, it would be received) by the Planning Inspectorate acting on behalf of the Secretary of State before 28 August 2026. The enclosed information sheet published by the Planning Inspectorate provides details of how to make an appeal.

WHAT HAPPENS IF AN APPEAL IS NOT RECEIVED

If an appeal against this enforcement notice is not received, it will take effect on 28 August 2026 and you must then ensure that the required steps for complying with it, for which you may be held responsible, are taken within the period specified in paragraph 6 of the Notice.

FAILURE TO COMPLY WITH AN ENFORCEMENT NOTICE WHICH HAS TAKEN EFFECT CAN RESULT IN PROSECUTION AND/OR REMEDIAL ACTION BY THE COUNCIL.

EXPLANATORY NOTES

STATUTORY PROVISIONS

A copy of sections 171A, 171B and 172 to 177 of the TCPA 1990 are attached for your information.

GROUND OF APPEAL

The grounds of appeal are set out in section 174 of the TCPA 1990. You may appeal on one or more of the following grounds that:

- a) In respect of any breach of planning control which may be constituted by the matters stated in the notice, planning permission ought to be granted or, as the case may be, the condition or limitation concerned ought to be discharged;
- b) Those matters have not occurred;
- c) Those matters (if they have occurred) do not constitute a breach of planning control;
- d) At the date when the notice was issued, no enforcement action could be taken in respect of any breach of planning control which may be constituted by those matters;
- e) Copies of the Enforcement Notice were not served as required by section 172 of the TCPA 1990;
- f) The steps required by the notice to be taken, or the activities required by the notice to cease, exceed what is necessary to remedy any breach of planning control which may be constituted by those matters or, as the case may be, to remedy any injury to amenity which has been caused by such breach;

- g) Any period specified in the notice in accordance with section 173(9) of the TCPA 1990 falls short of what should reasonably be allowed.

Not all of these grounds may be relevant to you.

PLANNING APPLICATION FEE

If you wish to appeal on ground (a) – that planning permission should be granted for the unauthorised development or use – a fee of £1176 is payable to the Council when the appeal is lodged. If this fee is not paid, that ground of appeal will not be valid and will not be considered by the Planning Inspector.

STATEMENT ON GROUNDS OF APPEAL

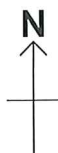
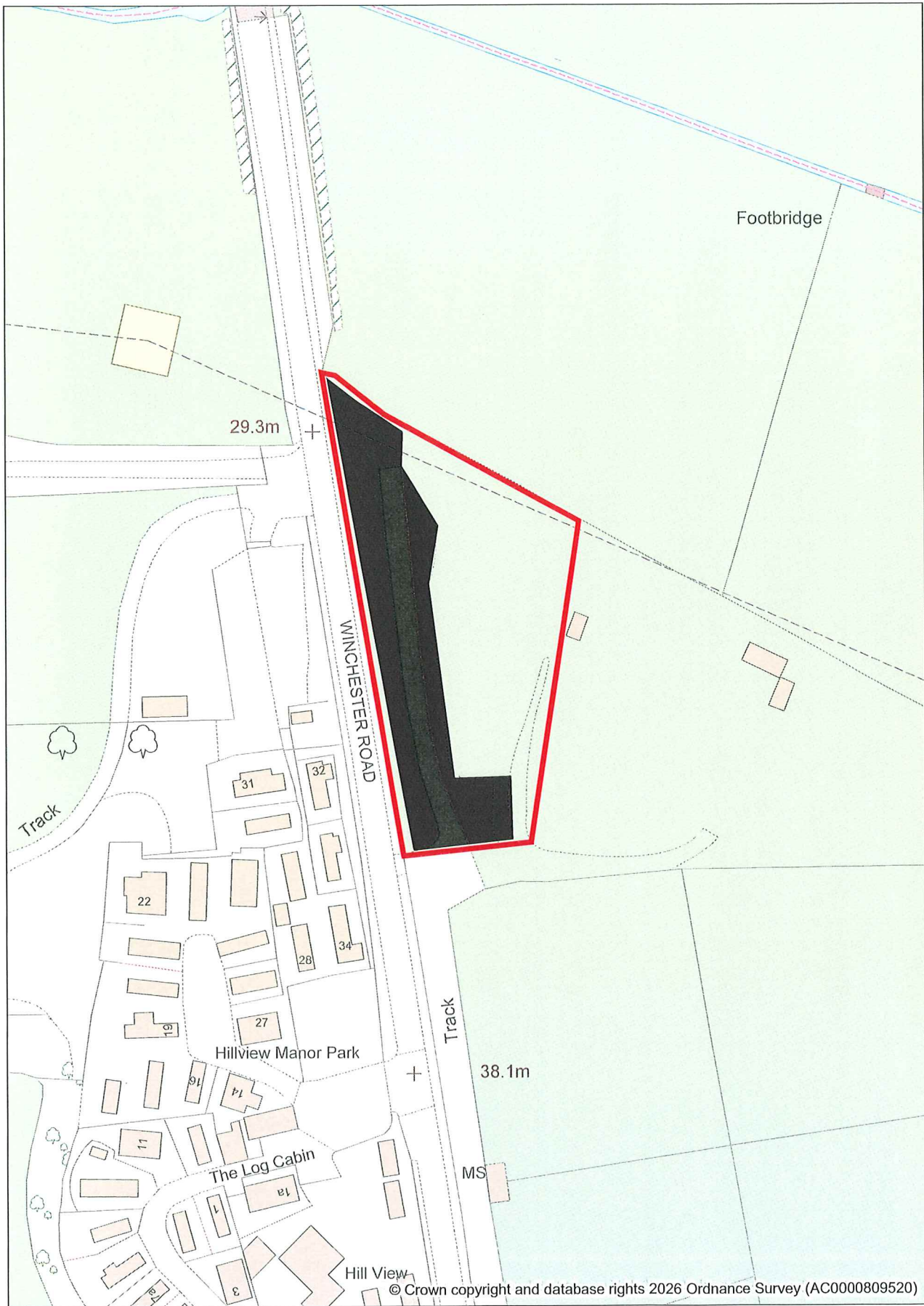
If you decide to appeal, you should state in writing the ground(s) on which you are appealing against the enforcement notice and you should state briefly the facts on which you intend to rely in support of each of those grounds. If you do not do this when you make your appeal the Secretary of State will send you a notice requiring you to do so within 14 days.

RECIPIENTS OF THIS NOTICE

The names and addresses of all the persons on whom this Notice has been served are:

1. Aaron Ireland
Land lying to the east of 32 Hillview Manor Park
Winchester Road
Fair Oak
SO50 7JF
2. Aaron Ireland
86 Spring Vale
Swanmore
Southampton
SO32 2PH

07.01.2026



SECTIONS 171A, 171B, 172, 172ZA, 172A, 173, 173A, 174, 175, 176 and 177 OF THE TOWN AND COUNTRY PLANNING ACT 1990

171A Expressions used in connection with enforcement.

- (1) For the purposes of this Act—
 - (a) carrying out development without the required planning permission; or
 - (b) failing to comply with any condition or limitation subject to which planning permission has been granted,constitutes a breach of planning control.
- (2) For the purposes of this Act—
 - (za) the issue of an enforcement warning notice in relation to land in England under section 172ZA;
 - (a) the issue of an enforcement notice (defined in section 172);
 - (aa) the issue of an enforcement warning notice in relation to land in Wales under section 173ZA; or
 - (b) the service of a breach of condition notice (defined in section 187A),constitutes taking enforcement action.
- (3) In this Part “planning permission” includes permission under Part III of the 1947 Act, of the 1962 Act or of the 1971 Act

171B Time limits

- (1) Where there has been a breach of planning control consisting in the carrying out without planning permission of building, engineering, mining or other operations in, on, over or under land, no enforcement action may be taken after the end of the period of—
 - (a) in the case of a breach of planning control in England, ten years beginning with the date on which the operations were substantially completed, and
 - (b) in the case of a breach of planning control in Wales, four years beginning with the date on which the operations were substantially completed.
- (2) Where there has been a breach of planning control consisting in the change of use of any building to use as a single dwellinghouse, no enforcement action may be taken after the end of the period of –
 - (a) in the case of a breach of planning control in England, ten years beginning with the date of the breach, and
 - (b) in the case of a breach of planning control in Wales, four years beginning with the date of the breach.
- (2A) There is no restriction on when enforcement action may be taken in relation to a breach of planning control in respect of relevant demolition (within the meaning of section 196D).
- (3) In the case of any other breach of planning control, no enforcement action may be taken after the end of the period of ten years beginning with the date of the breach.
- (4) The preceding subsections do not prevent—

172A Assurance as regards prosecution for person served with notice

- (1) When, or at any time after, an enforcement notice is served on a person, the local planning authority may give the person a letter—
 - (a) explaining that, once the enforcement notice had been issued, the authority was required to serve the notice on the person,
 - (b) giving the person one of the following assurances—
 - (i) that, in the circumstances as they appear to the authority, the person is not at risk of being prosecuted under section 179 in connection with the enforcement notice, or
 - (ii) that, in the circumstances as they appear to the authority, the person is not at risk of being prosecuted under section 179 in connection with the matters relating to the enforcement notice that are specified in the letter,
 - (c) explaining, where the person is given the assurance under paragraph (b)(ii), the respects in which the person is at risk of being prosecuted under section 179 in connection with the enforcement notice, and
 - (d) stating that, if the authority subsequently wishes to withdraw the assurance in full or part, the authority will first give the person a letter specifying a future time for the withdrawal that will allow the person a reasonable opportunity to take any steps necessary to avoid any risk of prosecution that is to cease to be covered by the assurance.
- (2) At any time after a person has under subsection (1) been given a letter containing an assurance, the local planning authority may give the person a letter withdrawing the assurance (so far as not previously withdrawn) in full or part from a time specified in the letter.
- (3) The time specified in a letter given under subsection (2) to a person must be such as will give the person a reasonable opportunity to take any steps necessary to avoid any risk of prosecution that is to cease to be covered by the assurance.
- (4) Withdrawal under subsection (2) of an assurance given under subsection (1) does not withdraw the assurance so far as relating to prosecution on account of there being a time before the withdrawal when steps had not been taken or an activity had not ceased.
- (5) An assurance given under subsection (1) (so far as not withdrawn under subsection (2)) is binding on any person with power to prosecute an offence under section 179.

173 Contents and effect of notice

- (1) An enforcement notice shall state—
 - (a) the matters which appear to the local planning authority to constitute the breach of planning control; and
 - (b) the paragraph of section 171A(1) within which, in the opinion of the authority, the breach falls.
- (2) A notice complies with subsection (1)(a) if it enables any person on whom a copy of it is served to know what those matters are.

- (a) an enforcement notice in respect of any breach of planning control could have required any buildings or works to be removed or any activity to cease, but does not do so; and
- (b) all the requirements of the notice have been complied with,

then, so far as the notice did not so require, planning permission shall be treated as having been granted by virtue of section 73A in respect of development consisting of the construction of the buildings or works or, as the case may be, the carrying out of the activities.

(12) Where—

- (a) an enforcement notice requires the construction of a replacement building; and
- (b) all the requirements of the notice with respect to that construction have been complied with,

planning permission shall be treated as having been granted by virtue of section 73A in respect of development consisting of that construction.

173A Variation and withdrawal of enforcement notices

- (1) The local planning authority may—
 - (a) withdraw an enforcement notice issued by them; or
 - (b) waive or relax any requirement of such a notice and, in particular, may extend any period specified in accordance with section 173(9).
- (2) The powers conferred by subsection (1) may be exercised whether or not the notice has taken effect.
- (3) The local planning authority shall, immediately after exercising the powers conferred by subsection (1), give notice of the exercise to every person who has been served with a copy of the enforcement notice or would, if the notice were re-issued, be served with a copy of it.
- (4) The withdrawal of an enforcement notice does not affect the power of the local planning authority to issue a further enforcement notice.

174 Appeal against enforcement notice

- (1) A person having an interest in the land to which an enforcement notice relates or a relevant occupier may appeal to the Secretary of State against the notice, whether or not a copy of it has been served on him.
- (2) An appeal may be brought on any of the following grounds—
 - (a) that, in respect of any breach of planning control which may be constituted by the matters stated in the notice, planning permission ought to be granted or, as the case may be, the condition or limitation concerned ought to be discharged;
 - (b) that those matters have not occurred;
 - (c) that those matters (if they occurred) do not constitute a breach of planning control;
 - (d) that, at the date when the notice was issued, no enforcement action could be taken in respect of any breach of planning control which may be constituted by those matters;
 - (e) that copies of the enforcement notice were not served as required by section 172;

- (d) in a case within subsection (2AC)(c)(ii), the day on which the appeal was determined;
 - (e) in a case within subsection (2AC)(c)(iii) relating to an appeal under section 78(1)(a), the day on which the right to appeal arose;
 - (f) in a case within subsection (2AC)(c)(iii) relating to an appeal under section 78(2), the day after the end of the prescribed period referred to in section 78(2).
- (2C) Where any breach of planning control constituted by the matters stated in the notice relates to relevant demolition (within the meaning of section 196D), an appeal may also be brought on the grounds that—
 - (a) the relevant demolition was urgently necessary in the interests of safety or health;
 - (b) it was not practicable to secure safety or health by works of repair or works for affording temporary support or shelter; and
 - (c) the relevant demolition was the minimum measure necessary.
- (2D) An appeal against an enforcement notice may not be brought on the ground that planning permission ought to be granted in respect of a breach of planning control constituted by a matter stated in the notice, as specified in subsection (2)(a), if—
 - (a) the land to which the enforcement notice relates is in Wales, and
 - (b) the enforcement notice was issued after a decision to refuse planning permission for a related development was upheld on an appeal under section 78 (and for this purpose development is “related” if granting planning permission for it would involve granting planning permission in respect of the matter concerned).
- (2E) An appeal may not be brought on the ground that a condition or limitation ought to be discharged, as specified in subsection (2)(a), if—
 - (a) the land to which the enforcement notice relates is in Wales, and
 - (b) the enforcement notice was issued after a decision to grant planning permission subject to the condition or limitation was upheld on an appeal under section 78.
- (2F) For the purposes of subsections (2D) and (2E), references to a decision that has been upheld on an appeal include references to a decision in respect of which—
 - (a) the Welsh Ministers have, under section 79(6), declined to determine an appeal or to proceed with the determination of an appeal;
 - (b) an appeal has been dismissed under section 79(6A).
- (3) An appeal under this section shall be made —
 - (a) by giving written notice of the appeal to the Secretary of State before the date specified in the enforcement notice as the date on which it is to take effect; or
 - (b) by sending such notice to him in a properly addressed and pre-paid letter posted to him at such time that, in the ordinary course of post, it would be delivered to him before that date; or
 - (c) by sending such notice to him using electronic communications at such time that, in the ordinary course of transmission, it would be delivered to him before that date.

- (5) Where any person has appealed to the Secretary of State against an enforcement notice, no person shall be entitled, in any other proceedings instituted after the making of the appeal, to claim that the notice was not duly served on the person who appealed.
- (6) Schedule 6 applies to appeals under section 174, including appeals under that section as applied by regulations under any other provisions of this Act.
- (7) Subsection (5) of section 250 of the Local Government Act 1972 (which authorises a Minister holding an inquiry under that section to make orders with respect to the costs of the parties) shall apply in relation to any proceedings in England before the Secretary of State on an appeal under section 174 as if those proceedings were an inquiry held by the Secretary of State under section 250.

176 General provisions relating to determination of appeals

- (1) On an appeal under section 174 the Secretary of State may—
 - (a) correct any defect, error or misdescription in the enforcement notice; or
 - (b) vary the terms of the enforcement notice,
 if he is satisfied that the correction or variation will not cause injustice to the appellant or the local planning authority.
- (2) Where the Secretary of State determines to allow the appeal, he may quash the notice.
- (2A) The Secretary of State shall give any directions necessary to give effect to his determination on the appeal.
- (3) The Secretary of State—
 - (a) may dismiss an appeal if the appellant fails to comply with section 174(4) within the prescribed time; and
 - (b) may allow an appeal and quash the enforcement notice if the local planning authority fail to comply with any requirement of regulations made by virtue of paragraph (a), (b), or (d) of section 175(1) within the prescribed period.
- (4) If section 175(3) would otherwise apply and the Secretary of State proposes to dismiss an appeal under paragraph (a) of subsection (3) of this section or to allow an appeal and quash the enforcement notice under paragraph (b) of that subsection, he need not comply with section 175(3).
- (5) Where it would otherwise be a ground for determining an appeal under section 174 in favour of the appellant that a person required to be served with a copy of the enforcement notice was not served, the Secretary of State may disregard that fact if neither the appellant nor that person has been substantially prejudiced by the failure to serve him.
- (6) If at any time before or during the determination of an appeal against an enforcement notice issued by a local planning authority in England it appears to the Secretary of State that the appellant is responsible for undue delay in the progress of the appeal, the Secretary of State may—

applies in relation to conditions imposed on a grant of planning permission to develop land which is granted on an application made under Part 3.

(5) Where—

- (a) an appeal against an enforcement notice is brought under section 174, and
- (b) the statement under section 174(4) specifies the ground mentioned in section 174(2)(a),

the appellant shall be deemed to have made an application for planning permission in respect of the matters stated in the enforcement notice as constituting a breach of planning control.

(5A) Where—

- (a) the statement under subsection (4) of section 174 specifies the ground mentioned in subsection (2)(a) of that section;
- (b) any fee is payable under regulations made by virtue of section 303 in respect of the application deemed to be made by virtue of the appeal; and
- (c) the Secretary of State gives notice in writing to the appellant specifying the period within which the fee must be paid,

then, if that fee is not paid within that period, the appeal, so far as brought on that ground, and the application shall lapse at the end of that period.

- (6) Any planning permission granted under subsection (1) on an appeal shall be treated as granted on the application deemed to have been made by the appellant.
- (7) In relation to a grant of planning permission or a determination under subsection (1) the Secretary of State's decision shall be final.
- (8) For the purposes of section 69 the Secretary of State's decision shall be treated as having been given by him in dealing with an application for planning permission made to the local planning authority.

STATUTORY INSTRUMENTS

2002 No. 2682

The Town and Country Planning (Enforcement Notices and Appeals) (England) Regulations 2002

PART 2

ENFORCEMENT NOTICES UNDER SECTION 172

Explanatory note to accompany copy of enforcement notice

5. Every copy of an enforcement notice served by a local planning authority under section 172(2) of the Planning Act shall be accompanied by an explanatory note which shall include the following—

- (a) a copy of sections 171A, 171B and 172 to 177 of the Planning Act, or a summary of those sections including the following information—
 - (i) that there is a right of appeal to the Secretary of State against the enforcement notice;
 - (ii) that an appeal must be made by giving written notice of the appeal to the Secretary of State before the date specified in the enforcement notice as the date on which it is to take effect or by sending such notice to him in a properly addressed, pre-paid letter posted to him at such time that, in the ordinary course of post, it would be delivered to him before that date;
 - (iii) the grounds on which an appeal may be brought under section 174 of the Planning Act;
 - (iv) the fee payable under regulation 10 of the Town and Country Planning (Fees for Applications and Deemed Applications) Regulations 1989⁽¹⁾ for the deemed application for planning permission for the development alleged to be in breach of planning control in the enforcement notice;
- (b) notification that an appellant must submit to the Secretary of State, either when giving notice of appeal or within 14 days from the date on which the Secretary of State sends him a notice so requiring him, a statement in writing specifying the grounds on which he is appealing against the enforcement notice and stating briefly the facts on which he proposes to rely in support of each of those grounds.
- (c) a list of the names and addresses of the persons on whom a copy of the enforcement notice has been served.

(1) S.I. 1989/193, as amended by S.I. 1991/2735 and to which there are other amendments not relevant to these Regulations.
[ODPM 2384]

Customer Support Team
Temple Quay House
2 The Square
Temple Quay
Bristol
BS1 6PN

Direct Line: 0303 444 5000

Email: enquiries@planninginspectorate.gov.uk

1. THIS IS IMPORTANT

If you want to appeal against this enforcement notice you can do it:-

- online at the [Appeals Casework Portal \(https://acp.planninginspectorate.gov.uk/\)](https://acp.planninginspectorate.gov.uk/); or
- sending us enforcement appeal forms, which can be obtained by contacting us on the details above.

You MUST make sure that we RECEIVE your appeal BEFORE the effective date on the enforcement notice.

Please read the appeal guidance documents at <https://www.gov.uk/appeal-enforcement-notice/how-to-appeal> (<https://www.gov.uk/appeal-enforcement-notice/how-to-appeal>).

In exceptional circumstances you may give written notice of appeal by letter or email. You should include the name and contact details of the appellant(s) and either attach a copy of the Enforcement notice that you wish to appeal or state the following:

- the name of the local planning authority;
- the site address; and
- the effective date of the enforcement notice.

We MUST receive this BEFORE the effective date on the enforcement notice. This should immediately be followed by your completed appeal forms.

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AFFECTS YOUR PROPERTY**

